

**Residential Study Group (RSG)**  
**February 16, 2017**  
**Arlington Town Hall, First Floor Conference Room**  
**8:30-9:30AM**  
**MEETING SUMMARY**

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Attendees: Steve McKenna, Town Manager appointee; Pasi Miettinen, Town Manager appointee; Wynelle Evans, Town Manager appointee; Andrew Bunnell, Redevelopment Board; Jenny Raitt, Planning and Community Development; Laura Wiener, Planning and Community Development; Adam Chapdelaine, Town Manager; Bill Copithorne, industry representative; Rick Vallerelli, Inspectional Services; Mike Byrne, Inspectional Services; Town Meeting Member; Adam Auster, Town Meeting Member; Liz Pyle, Town Meeting Member.

Jenny opened the meeting. The group reviewed the prior meeting's discussion and outcomes. The group continued their discussion of Annual Town Meeting Warrant Article 8 Residential Driveway and Parking Accommodation Zoning Changes. The group again confirmed that no setback amendments are needed, the 15% grade should remain, and that the required parking reduction and vegetated buffer language is suitable. The group discussed the possibility of incentives for surface parking and struggled to define the best incentives. The preferred incentive would be as an amendment to the open space requirement to reduce the setback to accommodate the placement of a new home on a lot in relation to a surface driveway. Group discussed filing a Special Town Meeting Warrant Article to amend the definition of Open Space, Usable. The Department of Planning and Community Development staff will draft the article and circulate it for review by the group and final filing by Friday, February 24<sup>th</sup>.

The next item on the agenda was to identify possible dates for a public forum prior to Town Meeting. The tentative forum date is now Thursday, April 4, 2017 from 6-9 p.m.

The last agenda item was to discuss next steps on the subgroup meeting with Town Counsel to discuss Town Bylaw amendments on Friday, February 24<sup>th</sup>. Staff reported that Town Counsel will provide a draft of the bylaw amendments prior to the meeting.